

Excelsior Springs School District #40
Request for Purchase
Interactive Displays

Excelsior Springs School District #40 is seeking proposals for **Interactive Displays**. This proposal is seeking quotes for either Newline Q Pro Series or SMART GX interactive displays for installation in the district's new elementary building.

Excelsior Springs School District is in the process of constructing a new elementary school (Lewis Elementary) that is scheduled to be opened in January of 2025. The interactive displays would be purchased for installation in the fall of 2024.

The proposal submission deadline will be **10:00 a.m. Thursday, April 25th, 2024**. Proposals received after that time and date will not be opened and read for consideration for this invitation.

This Request for Proposals represents the requirements for an open and competitive process.

Proposals will be accepted until 10:00 a.m. Central Standard Time, April 25th, 2024.

Submit proposals to:

Jon Coleman
Director of Technology
300 Broadway
Excelsior Springs, MO 64024
jcoleman@ga.essd40.com

Submit proposals must be in a sealed package plainly marked
“Lewis Elementary Interactive Displays”

Bidders during the RFP process and the winning vendor will direct any questions in writing to:

Jon Coleman
300 Broadway
Excelsior Springs, MO 64024
jcoleman@ga.essd40.com

Questions received after the deadline will not receive a response. Questions and responses will be posted on the district's website on the Excelsior Springs School District website: ESSD40.com > District Information.

The Board reserves the right to reject any and all bids and to waive any informality in a bid if that action is in the best financial interests of the Board. The Proposal Award shall be made on the basis of the lowest bid price or the lowest evaluated bid price for the device selected by the district.

Section 1 – Specifications

Option 1 – Lewis Elementary

Quantity	Description	Cost
39	75” Interactive Display: Newline Q Pro Series or 75” SMART GX Panel	

Section 2 -Deliveries

Please provide an estimated time of delivery after purchase is made and please make note of any potential shipping delays due to back ordered supplies.

No installation is required.

Section 3 – Warranties and Support

Specify manufacture warranties and support for products being bid.

Section 4 – References

Provide a minimum of three (3) references for similar agreements with other entities, such as K12 schools and/or College/University.

Section 5 - Basic Selection

This proposal is seeking the best option for the district. While the lowest price of services is a major factor in bid evaluation, other factors such as: Meet the Needs of the District, service history, product availability and references for services offered will be factored into the final decision to award.

- The Excelsior Springs School District reserves the right to reject any or all RFP's for irregularities, informalities, or technicalities which are in the best interest of the District. The Excelsior Springs School District also reserves the right to waive any or all RFP's for irregularities, informalities or technicalities which are in the best interest of the District.
- Vendors may withdraw their RFP prior to the stated time of opening, but may not be withdrawn for a period of thirty days thereafter unless required by law.

- The Excelsior Springs School District reserves the right to accept any offer in part or in whole, to request a new RFP, or to award any of the items specified herein as it deems to be in its best interest of the school district. By quoting, the vendor specifically agrees that the decision of the Excelsior Springs School District is final and binding.
- The Excelsior Springs School District reserves the right to be the sole determining party as to which vendor is awarded this project. The Excelsior Springs School District will select the lowest and best proposal that will fulfill requirements set forth by this RFP. Prices quoted shall be guaranteed for a period of ninety (90) days after the closing date of the proposal.
- Should the vendor take exception to any terms, conditions, or specifications stated herein, such exception must be so stated in writing on company letterhead and submitted prior to the RFP opening.
- Written exceptions may or may not be honored by the Excelsior Springs School District. By quoting this proposal, the vendor agrees to all the contents of this RFP.
- Failure to deliver as guaranteed, or any other material breach or default by the awarded vendor, may result in the disqualification of the vendor from future RFP's. In the case of default by the awarded vendor, the Excelsior Springs School District will procure from the second-ranked vendor, and hold the first vendor responsible for any excess cost associated therein.
- Vendors are expected to utilize Jon Coleman as the sole representative for ALL information regarding this RFP. Vendors who contact any other District employee or representative without the approval of Jon Coleman are subject to disqualification from this RFP.

Section 6 - Response Timeline

Event	Date
Last date for questions	April 19th, 2024, at 5:00 p.m. CST
Proposals due	April 25th, 2024, at 10:00 a.m. CST
Selection decision	TBA

Section 7 – Proposal Responses

Proposals shall be submitted in the following manner by the due date:

- Sealed in an envelope with “**Lewis Elementary Interactive Displays**” clearly marked on the front of the envelope. Excelsior Springs School District assumes no responsibility for the delivery of mail via U.S. Post Office or other means.
- Submit to:
Jon Coleman
Director of Technology
300 Broadway
Excelsior Springs, MO 64024

The provider is responsible for ensuring bids are received by the district no later than the appointed date and hour. Late bids will not be considered and will be returned unopened to the bidder.

Excelsior Springs School District #40 reserves the right to reject any or all proposals and to waive informalities or irregularities in any proposal.